



Our Lady of Lourdes Catholic School

Digital Citizenship Policy

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Responsible Person	Carol Seagar
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Related Documents	

PURPOSE

In a world that is increasingly digitised and automated, it is critical to the wellbeing and sustainability of the economy, the environment and society, that the benefits of information systems are exploited ethically. This requires deep knowledge and understanding of digital systems (a component of an information system) and how to manage risks. Ubiquitous digital systems such as mobile and desktop devices and networks are transforming learning, recreational activities, home life and work. Digital systems support new ways of collaborating and communicating, and require new skills such as computational and systems thinking. These technologies are an essential problem-solving toolset in our knowledge-based society.

The purpose of this policy is to assist in creating a culture at Our Lady of Lourdes Catholic School, Devonport that embraces and empowers staff, students and parents to be creative and discerning decision-makers when they select, use and manage data, information, processes and digital systems and technologies to meet needs and shape preferred futures.

POLICY FRAMEWORK

Digital citizenship is the norms of appropriate, responsible behaviour with regard to the use of digital technologies. This involves using digital technologies effectively and not misusing them to disadvantage others. Digital citizenship includes appropriate online etiquette, literacy in how digital technologies work and how to use them, an understanding of ethics and related law, knowing how to stay safe online, and advice on related health and safety issues.

Digital technologies will be used at Our Lady of Lourdes Catholic School, Devonport to develop students that are confident and capable of being part of a world that is increasingly technology-driven; effective digital citizens. Students will have the knowledge, skills and understanding of how digital technologies work and impact the world, and will make positive choices to use digital technologies in a respectful, ethical and safe manner that positively impacts themselves and others.

In all areas of Our Lady of Lourdes Catholic School, Devonport's operation, digital technologies are to be used in accordance with this policy and underline all other relevant policies and processes. This policy identifies two key areas of digital citizenship as being:

- The development of positive attitudes toward digital technologies (hardware, software, online, social media etc)
- The development of the knowledge, skills and understanding of how to use digital technologies to be an effective digital citizen

POLICY CONTENT

Principles

This policy is based on the principles that:

- Being an effective digital citizen is a requirement to thrive in the 21st Century.
- Advancements in digital technologies are constant and rapid.
- Digital technologies are designed to have a positive impact on individuals and the world.
- Digital citizenship is not confined to the online world, but encompasses all times when digital technologies are being used by an individual.

Roles and Responsibilities

All staff members, students, parents and stakeholders at Our Lady of Lourdes Catholic School are required to uphold the 6 principles of Digital Citizenship:

- Respect themselves
- Protect themselves
- Respect others
- Protect others
- Respect intellectual property
- Protect intellectual property

The Principal will ultimately be responsible for the ongoing implementation and review of the policy content and the strategies used to implement the policy. The Principal, along with the Deputy Principal and Learning Technologies Key Teacher will be responsible for:

- Providing staff with professional learning regarding the use of digital technologies to implement engaging learning opportunities that meet curriculum requirements.
- Providing staff with professional learning regarding the safe use of digital technologies.

Teachers are responsible for:

- Teaching students the understanding, knowledge and skills as made explicit in the Australian Curriculum: Digital Technologies.
- Teaching students about eSafety using guidance and direction from the school's leadership team and The Office of the eSafety Commissioner via its website - www.esafety.gov.au
- Leading Safer Internet Day initiatives in their classrooms at the beginning of each school year.

- Setting high expectations and clear boundaries for what is and is not acceptable in regards to the use of digital technologies within their classroom, that are in line with school wide expectations.
- Holding students accountable via appropriate consequences and interventions, for behaviours that do not meet the laid out expectations.

Students are responsible for:

- Their own Digital Citizenship.
- Upholding the expectations in regards to the use of digital technologies within their classroom.
- In this way students will develop independence and personal responsibility. To do this students must be provided with explicit teaching of the 6 Principles of Digital Citizenship, have teachers who promote positive attitudes toward digital technologies and have access to the relevant curriculum content for their year level and digital technology resources.

Parents and stakeholders are accountable for:

- As per advice from the e-safety commissioner, for monitoring their children's online use, after school hours.
- Becoming parents aware of the dangers online and how to mitigate these.
- Becoming very familiar with the advice from the e-safety site: [here](#)

RELATED DOCUMENTS

- Certificate of Audit for Non-Government Schools Registration Board
- Catholic Education Commission Tasmania Code of Conduct Policy
- Catholic Education Policy ICT for Students
- TCEC Cyberbullying Policy