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# Our Lady of Lourdes Catholic School Devonport

## Digital Citizenship Policy

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| <b>Responsible Person</b> | <b>Mrs Carol Seagar</b>               |
| <b>Approved By</b>        |                                       |
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| <b>Related Documents</b>  | <b>Digital Citizenship Guidelines</b> |

## Digital Citizenship Policy

### PURPOSE

In a world that is increasingly digitised and automated, it is critical to the wellbeing and sustainability of the economy, the environment and society, that the benefits of information systems are exploited ethically. This requires deep knowledge and understanding of digital systems (a component of an information system) and how to manage risks. Ubiquitous digital systems such as mobile and desktop devices and networks are transforming learning, recreational activities, home life and work. Digital systems support new ways of collaborating and communicating, and require new skills such as computational and systems thinking. These technologies are an essential problem-solving toolset in our knowledge-based society.

The purpose of this policy is to assist in creating a culture at Our Lady of Lourdes Catholic School, Devonport that embraces and empowers staff, students and parents to be creative and discerning decision-makers when they select, use and manage data, information, processes and digital systems and technologies to meet needs and shape preferred futures.

### POLICY FRAMEWORK

Digital citizenship is the norms of appropriate, responsible behaviour with regard to the use of digital technologies. This involves using digital technologies effectively and not misusing them to disadvantage others. Digital citizenship includes appropriate online etiquette, literacy in how digital technologies work and how to use them, an understanding of ethics and related law, knowing how to stay safe online, and advice on related health and safety issues.

Digital technologies will be used at Our Lady of Lourdes Catholic School, Devonport to develop students that are confident and capable of being part of a world that is increasingly technology-driven; effective digital citizens. Students will have the knowledge, skills and understanding of how digital technologies work and impact the world, and will make positive choices to use digital technologies in a respectful, ethical and safe manner that positively impacts themselves and others.

In all areas of Our Lady of Lourdes Catholic School, Devonport's operation, digital technologies are to be used in accordance with this policy and underline all other relevant policies and processes.

This policy identifies two key areas of digital citizenship as being:

- The development of positive attitudes toward digital technologies (hardware, software, online, social media etc)
- The development of the knowledge, skills and understanding of how to use digital technologies to be an effective digital citizen

## **POLICY CONTENT**

### **Principles**

This policy is based on the principles that:

- Being an effective digital citizen is a requirement to thrive in the 21st Century
- Advancements in digital technologies are constant and rapid
- Digital technologies are designed to have a positive impact on individuals and the world
- Digital citizenship is not confined to the online world, but encompasses all times when digital technologies are being used by an individual.

### **Roles and Responsibilities**

All staff members and students at Our Lady of Lourdes Catholic School are required to uphold the 6 principles of Digital Citizenship:

- Respect themselves
- Protect themselves
- Respect others
- Protect others
- Respect intellectual property
- Protect intellectual property

The Principal will ultimately be responsible for the the ongoing implementation and review of the policy content and the strategies used to implement the policy.

Teachers are responsible for teaching students at Our Lady of Lourdes Catholic School the understanding, knowledge and skills, and strive to foster a positive attitude and disposition within them, that will enable them to be responsible and effective digital citizens. In order to do this, teachers are required to be open and responsive toward, and actively engage with, current and future digital technologies and pedagogies. Teachers will require ongoing Professional Learning focused on digital citizenship, digital technologies, the Australian Curriculum: Digital Technologies, the Australian Curriculum: General Capabilities and provision of resources, including human, to support them in implementing this policy.

Students are accountable for their Digital Citizenship. In this way students will develop independence and personal responsibility. To do this students must be provided with explicit teaching of the 6 Principles of Digital Citizenship, have teachers who promote positive attitudes toward digital technologies and have access to the relevant curriculum content for their year level and digital technology resources.

### **Developing positive attitudes**

Explicit discussion, investigation and teaching of Digital Citizenship Roles and Responsibilities

Regular student, teacher, teacher aide and school community use of digital technologies

Freedom for students to explore and experiment, trust from teachers - ICT Acceptable Usage Agreement/iPad Agreement

Regular PL for teaching staff and teacher aides

Exploration and engagement with new technologies for the wider school community

Clear expectations from teachers regarding student behaviour and use of digital technologies

Teachers using digital technologies creatively and in new and innovative ways to inspire their students

### **Developing the knowledge, skills and understanding of how to use Digital Technologies**

Explicit teaching - curriculum content and other relevant content SAMR Model

Online Safety – eSafety Commissioner as a first resource

Australian Curriculum: Digital Technologies

Australian Curriculum: General Capabilities - ICT

Range of Technologies - iPads, computers, cameras, phones, devices, social media, websites, creation of technologies - App Design, web design, blog creation, programming etc

Using Digital Technologies to create something new products, processes, designs etc

Freedom to explore and experiment

### **RELATED LEGAL INSTRUMENTS, POLICIES and PROCEDURES**

ICT Agreement

iPad Agreement

Digital Technologies Review Cycle