

Subscribe

Share ▼

Past Issues

Translate



Our Lady of Lourdes Catholic School

We are Respectful

We are Responsible

We are Safe



OfficeMax

Our Lady of Lourdes Catholic School 2016 School Pack Ordering

In 2016 School Book Packs will be purchased by families online through OfficeMax, with free home delivery for orders placed before 1st December. There will be no book packs collected from the Office.

Ready to Order?

For a fast, simple and secure way to place your order visit
www.officemaxschools.com.au and follow these easy steps:

1. Search for your school: Our Lady of Lourdes Catholic School
2. Enter your school password: **14GH2J**
3. Enter Students Names and select the Grade; i.e. Prep, Gr 1, Gr 3 etc.
4. Select the Book Pack you wish to order, then click 'Add item to Cart'
5. **To add another student's order select 'Add another Student' and repeat steps 3 – 5 for that student.** Review the items in your shopping cart and proceed by selecting 'Order Online'.
6. Enter your contact details, delivery address and payment details. Click 'Place Order' to complete your order.

Payment methods available online are **PAYPAL®, VISA® OR MASTERCARD®**. Your card will be charged immediately at the time of placing your order. An order confirmation will be sent to your specified email

address.

IMPORTANT INFORMATION REGARDING YOUR ORDER

DELIVERY SERVICE

All orders will be sent out via Australia Post. A specific time of delivery cannot be requested. In the event that nobody is available to receive the delivery, the driver will attempt to find a **safe place to leave your goods**. In the event the driver cannot locate a safe place to leave, a card will be left and your goods will be taken to the local Post Office for collection.

Please note that delivery to PO Boxes is NOT available.

DELIVERY FEE

Orders placed on or before **Tuesday, 1 December 2015** will be delivered **FREE** of charge.

Orders placed on or after **Wednesday, 2 December 2015** will incur a **\$9.95 Inc GST** delivery fee.

DELIVERY GUARANTEE

Orders placed on or before **Tuesday, 1 December 2015** will be delivered on or before

Thursday, 31 December 2015

Orders placed between **Wednesday, 2 December 2015** and **Wednesday, 9 December 2015** will be delivered before the beginning of **Term 1, 2016**.

SAVE ON DELIVERY BY ADDING MULTIPLE STUDENTS TO A SINGLE ORDER

OfficeMax has now made it possible to add multiple students (at the same school) to a single order. Your order confirmation and Tax Invoice will clearly state which items relate to each child.

MISSING ITEMS

Claims must be addressed with OfficeMax no later than 7 days after you have received your goods. Please note that missing items will be sent directly to you via Australia Post.

PRODUCT SUBSTITUTION

If a product is unavailable at the time of packing your order, the product may be substituted with a similar product of the same or greater value.

BACK ORDERED ITEMS

If a product is unavailable and cannot be substituted the product will be placed on back order. Back ordered items will be sent to the address of your initial order free of charge when OfficeMax receives the product from the supplier.

**Please contact OfficeMax on 1800 004 427 with any queries.
For full terms & conditions and other important information regarding
your order, please visit our FAQ page at
www.officemaxschools.com.au**



Facebook



Twitter



Website

Copyright © 2015 Our Lady of Lourdes Catholic School, Devonport, All rights reserved.

You are receiving this email in accordance with the Our Lady of Lourdes Catholic School Communication Policy.

Our mailing address is:

59-61 Stewart Street
Devonport, TAS
7310

[unsubscribe from this list](#) [update subscription preferences](#)